



# The City of West University Place

*A Neighborhood City*

## CITY COUNCIL

Susan Sample, Mayor  
Wayne J. Franklin, Mayor Pro Tem  
Bob Higley, Councilmember  
Kellye Burke, Councilmember  
Mardi Turner, Councilmember

## STAFF

M. Chris Peifer, City Manager  
Alan Petrov, City Attorney  
Thelma Gilliam, City Secretary

## CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in special regular session on **Monday, January 22, 2018**, in the Municipal Building, 3800 University, West University Place, Texas beginning at approximately **6:00 p.m.**

### **SPECIAL MEETING (6:00 p.m.)**

Special Meeting Agenda was as follows:

#### **Called Meeting to Order**

Mayor Sample called the meeting to order at approximately 6:00 p.m. in the Council Chambers. Council and Staff in attendance were: Councilmembers, Burke, Higley, and Turner, City Manager Peifer, City Attorney Petrov, City Secretary Gilliam, Police Chief Walker, and Public Works Director Beach. Mayor Pro Tem Franklin was absent.

#### **1. Executive Session**

Matters related to consultations with the city attorney regarding pending legal matters.

At 6:01 p.m., Councilmember Higley moved to recess the special meeting and convene into Executive Session in accordance with Chapter 551 of the Texas Government Code. Councilmember Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Burke, Higley, Turner  
**Noes:** None  
**Absent:** Franklin

#### **2. Close Executive Session and Reconvene Special Meeting in Council Chambers**

Take any desired action.

Mayor Sample closed the Executive Session and reconvened the special meeting at 6:31 p.m. No Action Taken.

#### **3. Adjourn Special Meeting**

At 6:31, p.m, Councilmember Higley moved to adjourn the special meeting. Councilmember Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Burke, Higley, Turner  
**Noes:** None  
**Absent:** Franklin

## **REGULAR MEETING (6:30 p.m.)**

Mayor Sample called the Regular Meeting to order at approximately 6:31 p.m.

**Pledge of Allegiance:** Boy Scouts Jack Berger, Troop 55 and Wade McGee, Troop 354 led the Pledge.

**Notice of Meeting:** Secretary Gilliam confirmed that the notice of the meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

Regular Meeting Agenda items were as follows:

### **4. Public Comments**

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

There were no comments from the public.

### **5. Consent Agenda**

All Consent Agenda items listed were considered to be routine by the City Council and were enacted by one motion.

#### **A. City Council Minutes**

Approve City Council Minutes of January 8, 2018. *Recommended Action: Approve City Council Special and Regular Meeting Minutes.*

#### **B. Amendment to the Tree Ordinance**

Matters related to amending the Tree Preservation and Protection requirements to allow tree trust plantings in the front and side street yards (setbacks). *Recommended action: Approve ordinance amending the Tree Preservation and Protection requirements to allow tree trust plantings in the front and side street yards (setbacks) on the second and final reading. Mr. Dave Beach, Public Works Director*

#### **C. Short Term Rentals**

Matters related to ordinance regarding short-term rentals. *Recommended Action: Approve ordinance on the second and final. Mr. Dave Beach, Public Works Director*

Councilmember Higley moved to approve the Consent Agenda as presented. Councilmember Burke seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Burke, Higley, Turner

**Noes:** None

**Absent:** Franklin

### **6. Adjourn**

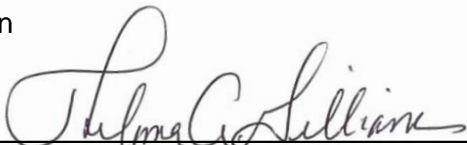
With no other matters before Council, Councilmember Higley moved to adjourn the meeting at approximately 6:36 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Burke, Higley, Turner

**Noes:** None

**Absent:** Franklin

Prepared by:

  
Thelma A. Gilliam, TRMC, City Secretary

February 12, 2018  
Council Approval Date